



**DORAL ACADEMY of NEVADA**

**Red Rock Middle/High School**

*Where Learning  
is an Art!*

**Student and Parent Handbook 2024–2025**

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## Welcome from the Principal

Welcome to Doral Academy of Nevada – Red Rock Upper/High School! It is truly a privilege and honor to serve as the principal of the first Doral Academy of Nevada Upper/High School. We are so excited to continue enhancing the amazing arts integration collaborative efforts and opportunities along with our sister schools: Saddle, Cactus, Fire Mesa, and Pebble.

Our main goal is to provide a productive and exciting experience for our students. It is our intention to provide a sound education for every child enrolled in our program. The staff considers the intellectual, emotional, and social growth of each child to be our primary concern. This objective can be fully achieved only through close communication and cooperation between home and school.

This handbook is a means of communicating important information about our school and it has been collaboratively compiled to serve as a consistent and convenient reference to assist you in answering questions about matters of common concern. Please review the contents of this handbook together with your child and feel free to contact the school regarding any questions about our program.

As a staff, we believe that schools are for children; that our purpose as educators is to create an environment necessary for the academic and social growth of every child; that effective education is a combined effort between home and school. Therefore, your questions, concerns, and suggestions are always welcome.

Sincerely,

Danielle McDowell

Principal, Doral Red Rock MS/HS

# General Information

## *School Contact Information*

Red Rock Middle/High School

610 Crossbridge Drive

Las Vegas, NV 89138

Phone: (702)776-8740

Fax: (702)826-2636

School Hours: 8:00 a.m. – 2:22 p.m.

Office Hours: 7:00 a.m. – 3:30 p.m.

## *Office Staff*

Principal, Danielle McDowell

Assistant Principal, Reggie Farmer

Assistant Principal, Karlye Mattie

Assistant Principal, Sally Pettee

Assistant Principal, Courtney Thomsen

Assistant Principal, Nicole Whitaker

Office Manager, Kristen Andrews

Registrar, Ivette Bergsund

College and Career Coordinator, Jennifer Hernandez

High School Counselors, Shaunna Bryan and Loren Guinn

Middle School Counselor, Antonella Choi

School Psychologist, Billie Triantopoulus

Safe School Professional, Jessica Gerloff

## *What is a Charter School?*

As defined by the national alliance of Public Charter Schools ([www.publiccharters.org](http://www.publiccharters.org)): Charter schools are independent public schools allowed freedom to be more innovative, while being held accountable for improved student achievement. They foster a partnership between parents, teachers and students to create an environment in which parents can be more involved, teachers are given the freedom to innovate, and students are provided the structure they need to learn, with all three held accountable for improved student achievement.



## *Doral Academy of Nevada Mission Statement*

Ancient legend says that dragons embody perseverance, intelligence, and boldness - flying with freedom to forge their own destiny. Doral Academy of Nevada fosters a creative community of learners who, much like dragons, soar with determination, knowledge, and courage to achieve excellence. We unite to surround our Doral Dragons with unwavering support and encouragement as they navigate the present and ascend into the future.

## *Doral Academy of Nevada Vision Statement*

At Doral Academy of Nevada, we envision a dynamic student-centered community. We foster ownership of goals and achievement, employing rigorous, engaging curriculum, and arts integration strategies that infuse visual, performing, and digital arts. We commit to developing cooperative, creative problem solvers who lead with a growth mindset into the future.

DYNAMIC student-centered community

OWNSHIP of goals and achievement

RIGOROUS engaging curriculum

ARTS INTEGRATION strategies

LEAD us into the future

# What is Arts Integration?

The interdisciplinary, art-integration curriculum of Doral Academy of Nevada sets our charter school apart from the other school systems in Nevada. Teachers incorporate the arts into instruction as a tool to help students understand content. Students also complete arts integration projects, utilizing an art form to demonstrate mastery of content. Doral Academy of Nevada uses the following definition from *The Kennedy Center* to define arts integration.

Arts Integration is  
an **APPROACH** to **TEACHING**  
in which students  
construct and demonstrate  
**UNDERSTANDING**  
through an  
**ART FORM.**

Students engage in a  
**CREATIVE PROCESS**  
which **CONNECTS** an  
art form and another subject area  
and meets  
**EVOLVING OBJECTIVES**  
in both.

# Arrival/Dismissal Procedures

## *School Arrival*

Students may begin arriving on campus at 7:35 a.m. Students will not be supervised prior to these arrival times unless enrolled in Dragon's Den before/after care program.

**Please do not drop your students off in an area other than the designated carpool drop-off lanes.** For the safety of your children and staff, please follow the directions given by staff members during morning drop-off.

## *School Dismissal*

Dismissal begins at 2:22 p.m. Students will enter the Pick-up Zone in front of the school and watch for their vehicle. Parents will use the loading zone in front of the school to pick up students. Students who are not in a supervised activity will need to leave campus immediately following dismissal. Dragon's Den is available for students who cannot secure a ride following dismissal. Each day after dismissal, students who are not participating in a supervised activity will be directed to leave campus or report to Dragon's Den. Please help us to ensure student safety by picking up students immediately after dismissal.

Dragon's Den is available for students who cannot secure a ride following dismissal. Each day after dismissal, students who are not participating in a supervised activity will be directed to leave campus or report to Dragon's Den. Please help us to ensure student safety by picking up students immediately after dismissal.

## *Picking Up Children During School Hours*

Students who need to be released from school during school hours **must** be released from the office. Students will only be released to the parent, guardian, or other person(s) listed on school enrollment forms. Please be prepared to show proper identification. Volunteers must sign their children out prior to leaving campus.

The end of the school day is an extremely busy time in the office and classroom. Every effort must be made to protect instructional time. Schedule all off-campus appointments accordingly. **Students will not be released during the last 30 minutes of school.** This will prevent the disruptions of the end-of-day classroom duties and expectations.

# Middle/High School Schedule

## *Bell Schedule*

### Doral Red Rock MS/HS 24-25 Block Schedule



| A Day    |  | B Day    |
|----------|--|----------|
| Period 1 | 8:00-9:25 AM*                                | Period 2 |
| Period 3 | 9:29-10:54 AM                                | Period 4 |
| HS Lunch | 10:54 AM-11:24 AM                            | HS Lunch |
| Period 5 | MS 10:58 AM-12:23 PM<br>HS 11:28 AM-12:53 PM | Period 6 |
| MS Lunch | 12:23-12:53 PM                               | MS Lunch |
| Period 7 | 12:57-2:22 PM                                | Period 8 |

A Day: 8:00 am-2:22 pm, Attend classes 1, 3, 5, and 7  
B Day: 8:00 am-2:22 pm, Attend classes 2, 4, 6, and 8  
C Day: 8:00 am-2:22 pm, Attend all classes 1-8

\*Pledge of Allegiance





Doral Academy of Nevada

# School Calendar

## 2024-2025

### 2024

|                              |  |
|------------------------------|--|
| Tuesday, July 30             | K-5 Teachers New to Doral Report to Work                         |
| Thursday, August 1           | 6-12 Teachers New to Doral Report to Work                        |
| Monday, August 5             | All Returning Teachers Report to Work                            |
| Friday, August 9             | Informal Open House (Tentative)                                  |
| Monday, August 12            | Classes Begin  |
| Monday, September 2          | Labor Day (No School)  |
| Monday, September 16         | Staff Development Day #1 (No School for Students)                |
| Friday, October 11           | End of 1 <sup>st</sup> Grading Period (44 Days)                  |
| Monday, October 14           | Staff Development Day #2 (No School for Students)                |
| Tuesday, October 15          | Conferences (No School for Students)                             |
| Friday, October 25           | Nevada Day Observed (No School)                                  |
| Friday, November 1           | Staff Development Day #3 (No School for Students)                |
| Monday, November 11          | Veterans Day Observed (No School)                                |
| Mon. – Fri., November 25-29  | Thanksgiving Break (No School)                                   |
| Friday, December 20          | End of 2 <sup>nd</sup> Grading Period (42 Days/Semester 86 Days) |
| Mon. - Fri., Dec. 23- Jan. 3 | Winter Break<br>(No School for Students)                         |

# School Calendar 2024-2025

## Continued...

### 2024



|                              |  |
|------------------------------|--|
| Wednesday, January 1         | New Year's Day Observed (No School)  |
| Monday, January 6            | Staff Development Day #4 (No School for Students)  |
| Tuesday, January 7           | Classes Resume   |
| Monday, January 20           | Martin Luther King Jr. Day (No School)   |
| Monday, February 17          | Presidents' Day Observed (No School)   |
| Friday, February 21          | Staff Development Day #5 (No School for Students)  |
| Tuesday, Feb. 25 or Mar. 4** | Universal Test Day- ACT Exam** ( <i>No School for Students Grades 9, 10, &amp; 12 (11<sup>th</sup> Graders take ACT) – Students in Grades K-8 will attend school</i> ) |
| <b>Thursday, March 14</b>    | <b>End of 3<sup>rd</sup> Grading Period</b> (47 Days)  |
| Mon. - Fri., March 17-21     | Spring Break (No school)   |
| Monday, March 24             | Classes Resume   |
| Friday, April 18             | Structured Teacher Planning Day (No School for Students)   |
| Wednesday, May 14            | Structured Teacher Planning Day (No School for Students)   |
| Wednesday, May 21            | Last Day of School for Students (Early Dismissal)  |
| <b>Wednesday, May 22</b>     | <b>End of 4<sup>th</sup> Grading Period</b> (41 Days/Semester 88 Days/Year 174 Days)   |
| Thursday, May 22             | Teacher Check-Out Day  |
| Tuesday, May 27              | Contingency Day #1   |
| Tuesday, May 28              | Contingency Day #2   |
| Tuesday, May 29              | Contingency Day #3   |

*\*\*Universal Testing Day will be placed on calendar when ACT and NDE announce date of 2025 ACT exam. This date has been generally been on the last Tuesday of February or first Tuesday of March. Students in grades 9-12 will not have school on this date; however, students in grade 11 will take ACT exam at Doral Red Rock High School.*

**Semester 1**  
Fall/Winter  
2024

August

| M  | T  | W  | Th | F  |
|----|----|----|----|----|
|    |    |    | 1  | 2  |
| 5  | 6  | 7  | 8  | 9  |
| 12 | 13 | 14 | 15 | 16 |
| C  | A  | B  | A  | B  |
| 19 | 20 | 21 | 22 | 23 |
| A  | B  | A  | B  | A  |
| 26 | 27 | 28 | 29 | 30 |
| B  | A  | B  | A  | B  |

September

| M  | T  | W  | Th | F  |
|----|----|----|----|----|
| 2  | 3  | 4  | 5  | 6  |
| □  | A  | B  | A  | B  |
| 9  | 10 | 11 | 12 | 13 |
| A  | B  | A  | B  | A  |
| 16 | 17 | 18 | 19 | 20 |
| ■  | B  | A  | B  | A  |
| 23 | 24 | 25 | 26 | 27 |
| B  | A  | B  | C  | A  |
| 30 |    |    |    |    |
| B  |    |    |    |    |

October

| M  | T  | W  | Th | F  |
|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  |
|    | A  | B  | A  | B  |
| 7  | 8  | 9  | 10 | 11 |
| A  | B  | A  | B  | A  |
| 14 | 15 | 16 | 17 | 18 |
| ■  | ■  | A  | B  | A  |
| 21 | 22 | 23 | 24 | 25 |
| B  | A  | B  | A  | □  |
| 28 | 29 | 30 | 31 |    |
| B  | A  | B  | A  |    |

November

| M  | T  | W  | Th | F  |
|----|----|----|----|----|
|    |    |    |    | 1  |
|    |    |    |    | ■  |
| 4  | 5  | 6  | 7  | 8  |
| B  | A  | B  | A  | B  |
| 11 | 12 | 13 | 14 | 15 |
| □  | A  | B  | A  | B  |
| 18 | 19 | 20 | 21 | 22 |
| A  | B  | A  | B  | A  |
| 25 | 26 | 27 | 28 | 29 |
| □  | □  | □  | □  | □  |

December

| M  | T  | W  | Th | F  |
|----|----|----|----|----|
| 2  | 3  | 4  | 5  | 6  |
| B  | A  | B  | A  | B  |
| 9  | 10 | 11 | 12 | 13 |
| A  | B  | A  | B  | A  |
| 16 | 17 | 18 | 19 | 20 |
| B  | A  | B  | A  | B  |
| 23 | 24 | 25 | 26 | 27 |
| □  | □  | □  | □  | □  |
| 30 | 31 |    |    |    |
| □  | □  | □  | □  | □  |

# Doral Red Rock MS/HS Block Calendar



**Key:**

A Day: 8:00 am-2:22 pm  
Attend classes 1, 3, 5, and 7

B Day: 8:00 am-2:22pm  
Attend classes 2, 4, 6, and 8

C Day: 8:00 am-2:22 pm  
Attend all classes 1-8

- No School: Holiday
- No School: Staff Development Day
- ⊠ Middle School Students: Attend Student-Led Conference Appointment ONLY  
High School Students: B Day
- ⊠ Middle School Students: B Day  
High School Students: ACT Day for 11th grade ONLY, Grades 9, 10, and 12 do not attend

**Semester 2**  
Winter/Spring  
2025

January

| M  | T  | W  | Th | F  |
|----|----|----|----|----|
|    |    | 1  | 2  | 3  |
| □  | □  | □  | □  | □  |
| 6  | 7  | 8  | 9  | 10 |
| ■  | C  | A  | B  | A  |
| 13 | 14 | 15 | 16 | 17 |
| B  | A  | B  | A  | B  |
| 20 | 21 | 22 | 23 | 24 |
| □  | A  | B  | A  | B  |
| 27 | 28 | 29 | 30 | 31 |
| A  | B  | A  | B  | A  |

February

| M  | T  | W  | Th | F  |
|----|----|----|----|----|
|    |    |    |    |    |
| 3  | 4  | 5  | 6  | 7  |
| B  | A  | B  | A  | B  |
| 10 | 11 | 12 | 13 | 14 |
| A  | B  | A  | B  | A  |
| 17 | 18 | 19 | 20 | 21 |
| □  | B  | A  | B  | ■  |
| 24 | 25 | 26 | 27 | 28 |
| A  | ■  | A  | B  | A  |

March

| M  | T  | W  | Th | F  |
|----|----|----|----|----|
| 3  | 4  | 5  | 6  | 7  |
| B  | A  | B  | A  | B  |
| 10 | 11 | 12 | 13 | 14 |
| A  | B  | A  | B  | ■  |
| 17 | 18 | 19 | 20 | 21 |
| □  | □  | □  | □  | □  |
| 24 | 25 | 26 | 27 | 28 |
| A  | B  | A  | B  | A  |
| 31 |    |    |    |    |
| B  |    |    |    |    |

April

| M  | T  | W  | Th | F  |
|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  |
|    | A  | B  | A  | B  |
| 7  | 8  | 9  | 10 | 11 |
| A  | B  | A  | B  | A  |
| 14 | 15 | 16 | 17 | 18 |
| B  | A  | B  | A  | ■  |
| 21 | 22 | 23 | 24 | 25 |
| B  | A  | B  | A  | B  |
| 28 | 29 | 30 |    |    |
| A  | B  | A  |    |    |

May

| M  | T  | W  | Th | F  |
|----|----|----|----|----|
|    |    |    | 1  | 2  |
|    |    |    | B  | A  |
| 5  | 6  | 7  | 8  | 9  |
| B  | A  | B  | A  | B  |
| 12 | 13 | 14 | 15 | 16 |
| A  | B  | ■  | A  | B  |
| 19 | 20 | 21 | 22 | 23 |
| A  | B  | C* | ■  |    |

C\*: The last day of school will have a special schedule with release at 11:52 am.

# Attendance Policy

Attendance is extremely important and is a focus at Doral Academy! The state of Nevada tracks student attendance and Doral Academy is held accountable for students attending school. Aside from state reporting, students need to learn the life skill of arriving on time to school every day.

- Elementary students must be present for 163 days in order to be recommended for promotion.
- Middle/High School students must have less than 10 absences in a semester, or they may lose credit for the class.

## Consequences of Missing School

Students who have missed more than ten days (total excused or unexcused) may have limited, or be restricted from, participation in field trips, sports, student performances, and/or extra-curricular activities. Students who have missed 16 or more days (total excused or unexcused) will have limited, or be restricted from, participation in field trips, sports, student performances, and/or extra-curricular activities. If your child is absent from school, written notification must be received by the school within three school days after their return, or the absence will be deemed **unexcused**. Any pre-arranged absence must be submitted three days in advance of the absence, using the Pre-Arranged Absence Form available in the school office. Students must attend school the day they are involved in sports practice, games, student performances, event nights, or extra-curricular activities in order to participate that day. Please remember that your child needs to be on time and in school every day in order to learn. Every minute of learning counts.

**Please be aware, ten (10) consecutive days absent without any contact with the school will be cause for automatic withdrawal from Doral Academy. Twenty (20) consecutive days absent, WITH OR without contact with the school, will be cause for automatic withdrawal from Doral Academy. In addition, if a student reaches 20 absences in a school year, that student may be retained dependent upon academic growth.**

In accordance with Nevada law, **students must be physically present in school for a minimum of fifty percent of the school day or period** (for middle/high school students) in order to be counted as present for attendance purposes. For each day a student is absent, parents/guardians must submit supporting documentation explaining the reason for the absence. Documentation submitted more than three days (72 hours) after the student's return to school will **not** be accepted, and the absence(s) will be deemed unexcused.

Students with excessive absences (10% or more of the school year) will be referred to administration. Attendance Review Committee referrals will be issued after reaching the school's maximum allowance.

## *Submit Documentation to Excuse Eligible Absences*

Doral Academy of Nevada will abide by the following Student Attendance Reporting Procedures. Attendance, defines **Excused School Absence** as:

- Personal illness of the student (medical evidence may be required by the principal or designee for absences exceeding **three** consecutive days). The written statement must include all dates the student has been absent from school. If a student is continually sick and repeatedly absent from school due to a specific medical condition, the student must be under the supervision of a health care provider in order to receive excused absences from school.
- Medical/Dental Appointment: If a student is absent from school due to a medical appointment a written statement from a health care provider indicating the date and time of the appointment must be submitted to the Attendance Clerk within 3 days of student's return.
- Death in immediate family.
- An approved school activity (absences recorded but not reported).
- Other absences with prior approval of the Principal after being turned in to the Attendance Clerk.
- Attendance at a center under Department of Children and Families supervision.
- Observance of a religious holiday or service when it is mandated for all members of a faith that such a holiday or service should be observed.
- Military Connected Students – Doral Academy of Nevada is committed to assist students from military families and will continue efforts to facilitate the development and implement policies that directly impact children of military personnel. In an effort to ease the burden of our students who have parents that may be deployed or on “Black Leave”, schools will allow up to a total of five days of excused absences each academic year to allow families time together.
  - o The absences are to be pre-approved by the school principal after being turned

into the registrars.

- o Students shall have a reasonable amount of time to complete make-up work.
  - Events or educational enrichment activities that are not school-sponsored as determined and approved by the Principal. The student must receive advance written permission from the Principal. Examples of special events include: public functions, conferences, and regional, State and national competitions. **Pre-Arranged absences must be pre-approved in order to be excused. A Pre-Arranged Absence Form is available in the school office. The completed form must be signed by the teacher(s) and turned into the Attendance Clerk three days PRIOR to the first day of the absence so the Principal can review.**
  - Court appearance of the student, subpoena by law enforcement agency or mandatory court appearance.
  - Other individual student absences beyond the control of the parent or student, as determined and approved by the Principal, require documentation related to the condition and must be turned in to the Attendance Clerk by the parent.

## Course Make-Up for Absences

If the absences are excused, all educational requirements for the course shall be met before a passing grade and/or credit is assigned. The student shall have up to three (3) school days to **request** make-up work for excused absences. Students will have the opportunity to **submit** assignments in a period of time equal to the number of days absent.

## Unexcused Absences

Any absence that does not fall into one of the above excused absence categories will be considered unexcused. Any student who has been absent from school will be marked with an unexcused absence until the required documentation is received. **Failure to provide the required documentation within three school days upon the return to school will result in an unexcused absence.**

Unexcused absences include:

- Vacations, personal services, local non-school event, program or sporting activity
- Older students providing day care services for siblings
- Illness of others
- Non-compliance with immunization requirements (unless lawfully exempt)

# Tardy Policy

Any child who is not in their classroom when the Tardy Chime sounds will be marked TARDY. Doral Red Rock has a successful tardy policy in place to reduce the loss of instructional time during the school day. Students arriving after the commencement of school must report directly to the main office to obtain a tardy slip in order to be admitted into their classroom. Families of tardy students must come to the front office to sign their student in the next school day (see procedures below) each time their student is tardy to class. **Students who have more than three tardies will not be eligible for perfect attendance certificates.** Middle/High school students will be marked tardy for the period in which they arrive late.

Procedures:

- Teachers will close the door when the tardy chime sounds, which is 30 seconds after the four minute passing period ends. Students will need to find a Tardy Lockout representative in the hallway. If tardy to school for the first class of the day, students will obtain their tardy pass in the front office.
- The Tardy Representative will record the period, Last Name, and First Name of the student on both a Google Form and on a red Tardy LockOut slip that serves as the student's pass to class. Students will be reminded that their parent/guardian must bring them in the next morning to sign them in.
  - This will apply to high school students Periods 1-8
  - This will apply to middle school students Periods 3-8
- Each morning, all students who were tardy the previous day will have to be signed in by their parent or guardian between 7:15-7:55 am at the front office.
- All students who are signed back in, will have a Tardy Re-Admit slip they must show their classroom teacher. Teachers will cross-reference the tardy list from the previous day.
- If a student does not have a parent sign them back in the next morning:
  - First time: In-School Suspension/Detention
  - Second time: Automatic RPC

# Early Release

Parents or any emergency contact must present a current Driver's License or Identification Card to the front office in order to check their child out from school. Students will be released only to those adults on the registration list in the office. Students who wish to be dismissed early (on a regular school day) are required to provide documentation. Documentation submitted more than 72 hours after an early dismissal **will not be accepted**, and the early dismissal will be deemed **unexcused**. Students must be called from the front office for release. Parents without proper identification will be asked to

provide it before any student is contacted and released. Due to the continuous disruptions impacting the learning environment, please do not make early release a habit. **Habitual early releases will not be allowed.** Students with excessive unexcused early dismissals will be referred to the administration. **Students will not be released from school within 30 minutes of the release time.**

**Seniors with Early Out Release:** Any 12th grade student who has a shortened schedule will be subjected to the same attendance policies and must attend and be present for at least two-thirds of the school day. If an early out student is deemed chronically absent at the end of the first semester, they will lose early out privilege and be given a full schedule for the second semester.

## Excessive Absences/Tardies/Early Releases

|                     |  |
|---------------------|--|
| Every Tardy/Absence | Teacher will enter attendance into Infinite campus AND track/log all absences for homeroom class.<br>Parents will receive email notifications of absence/tardy through Infinite Campus portal.   |
| Eight absences      | Student Support Advocate/Counselor will be notified.<br>Registrar to send a letter to parent(s).<br>School Administration may request a parent meeting.<br>Restricted from field trips, performances, sports, and/or extracurricular activities, and/or other school-related privileges, including but not limited to driving may occur. Loss of credit for the course may occur.        |
| Ten absences        | Student Support Advocate/Counselor will be notified.<br>Registrar to send a reminder letter to parents.<br>School Administration may request a parent meeting.<br>Restricted from field trips, performances, sports, and/or extracurricular activities, and/or other school-related privileges, including but not limited to driving may occur. Loss of credit for the course may occur. |
| Thirteen absences   | School Administration sends a Notification for Required Parent Conference (RPC) with parent(s).<br>School Administration &/or Student Support Advocate/Counselor will develop an intervention plan.<br>Student may be restricted from field trips, performances, sports, and/or extracurricular activities, and/or other   |



|                  |  |
|------------------|--|
|                  | school-related privileges, including but not limited to driving. Loss of credit for the course may occur.  |
| Sixteen absences | Registrar to send attendance letter home.<br>Required parent conference with Principal (or designee) and Student Support Advocate/Counselor.<br>Intervention plan reviewed and revised.<br>Possible educational neglect filed– Referral to Attendance Committee for possible retention (if low academically). Loss of credit for the course may occur. |

\*Extenuating circumstances will be reviewed for all cases throughout this process and progressive discipline may apply.

\*\*Tardies and absences will be tracked separately.

\*\*\*Reviews may be held to determine re-eligibility for previously restricted activities.

\*\*\*\*Driving restrictions are in accordance with Senate Bill 269.

## Standard Student Attire

Student dress must be in accordance with the Doral Academy Standard Student Attire. School uniforms have proven to promote school safety, improve discipline, and enhance the learning environment. Students who are safe and learn the essentials of good citizenship are better students. The potential benefits of school uniforms include:

- Decreasing violence and theft
- Instilling students with a sense of discipline
- Helping parents and students resist peer pressure
- Helping students concentrate on their school work
- Helping school officials recognize intruders on campus

For these reasons, Doral Academy follows a mandatory policy of wearing standard student attire. Wearing school uniforms, students will become part of a team. It is this team effort and sense of belonging that will help students experience a greater sense of identity and promote academic excellence. We are committed to keeping the cost of uniforms as low as possible for our families. To order Doral logo shirts and other attire, log on to the Doral Academy Red Rock MS/HS website.

**Shirts:** Red, navy blue, purple, and teal in long or short sleeved collared shirts with the Doral logo (no cropped tops or tank tops). High school students also have the choice to wear black polos. Sweatshirts must have a Doral logo, and Doral polo shirts must be worn

underneath.

**Pants, Skirts, Shorts, Capris, Jumpers:** Khaki (tan), black or navy blue in color. Skirts/shorts must be fingertip length and no spandex shorts are allowed. Solid black and navy leggings and/or joggers are allowed (no logos). No gray sweatpants are allowed. Jeans or jean shorts with holes/rips that are above fingertip length cannot be worn. Jeans and jean shorts may ONLY be worn on Friday with a Doral spirit shirt. **Pajama bottoms are not allowed.**

**Shoes and Sneakers:** Shoes/sneakers must fit securely on the foot. Slippers and heeled shoes are not allowed. Sandals may be worn provided that they do not interfere with the safety and welfare of the student. Shoes with heels should not be taller than two inches. Students in PE must wear shoes appropriate for athletic activity.

**Outerwear:** To be worn inside the building, outerwear must have the school logo or crest. Outerwear that does not meet these requirements must be removed upon entering the building. Sweatshirts and jackets with the Doral logo are available for order throughout the year. Blankets are not permitted as outerwear.

**Accessories:** Belts must be worn through belt loops and may not hang down or have a large buckle. Belts must be in neutral colors (white, brown, black); stockings, socks, tights, leggings and hair accessories must be free of logos and worn in school colors or white. No bandanas, head gear or other trending accessories will be allowed. Hats and beanies with a Doral logo will be allowed. Clothing, backpacks, or bags displaying and/or insinuating obscenity, profanity, tobacco, alcohol, drug logos, weaponry, violence and/or degrading and inflammatory statements are not allowed.

**Hair:** Hair color and style must not be a distraction to learning.

Administration reserves the right to deem hair color, hair style or accessories a distraction to instruction.

**Spirit Days:** Fridays are scheduled Spirit Days. Students are allowed to wear their Doral Academy t-shirt/Doral sports jerseys with jeans on Fridays. Throughout the school year, there will be optional themed spirit weeks to include appropriate attire (no cropped tops or tank tops). **Fridays are not free dress days.**

### **Consequences for Violation of Dress Code Policy**

Student dress must comply with the Doral Academy Standard Student Attire policy. Any child who is not in dress code will be sent to the front office. Families of students out of dress code must come to the front office to sign their student in the next school day (see procedures below) each time their student is out of dress code.

Procedures:

- Teachers and staff will send students to the front office if they are not in dress code.
- Students will be given a Dress Code Citation.
- Each morning, all students who were not in dress code the previous day must be

- signed in by their parent and/or guardian between 7:15-7:55 am at the front office.
- All students who are signed back in will receive a Dress Code Re-Admit slip that they must show to their classroom teacher. Teachers will cross-reference the dress code list from the previous day.
  - If a student does not have a parent sign them back in the next morning:
    - First time: In-School Suspension/Detention
    - Second time: Automatic RPC (Required Parent Conference)
  - Students with five (5) or more dress code incidents may not be eligible for participation in school activities, such as but not limited to, dances, field trips, and sports.

## V.I.P. (Very Important Person)

Doral Academy of Nevada encourages parents and guardians to volunteer at the school. There are many ways that parents and guardians can volunteer their time at school. There are many ways to support the school. We look forward to you becoming a V.I.P. at Doral Academy of Nevada! *Please be advised that non-school age children are not allowed into the classrooms during the school day.* Please make other arrangements for younger children when volunteering at school.

## Teacher Conferences

You are welcome to schedule a formal teacher conference during the school year to discuss your child's progress. This must be done outside of instructional time, allowing the teacher a minimum of 24-hours to schedule an appointment. Teachers will make every effort to accommodate parent schedules and parents are expected to attend conferences when at the scheduled time. By working cooperatively, we can provide the best education for your child. We especially encourage this when you have questions about your child's progress, class work, or school policies.

## Student Recognition

Students will be recognized for outstanding behavior and academics. Recognition will include assemblies, pep rallies, citizenship, and end of the year recognitions. Students will also have the opportunity to earn a letter, "Doral D," and club pin for fulfilling service requirements by participation in school activities.

## Homework Policy

The amount of homework per subject will vary. The purpose of homework is to practice and

maintain previously learned skills from the classroom. Additionally, homework builds responsibility, develops study habits, and promotes adult involvement in the child's education.

## Visiting the School

Parents are invited and welcome to visit the school at any time. Visitors are required to check in at the office for a visitor's pass. Class visits are a time for observation. It is necessary to call the school's office in advance to schedule a time that is convenient with the teacher. Any questions or conferences should be reserved for an appointed time when more privacy and time is available. Also know that we cannot honor requests for relatives and friends to visit the school during the school day. Parents are not to interrupt instructional time or teacher's preparation periods without first scheduling an appointment.

## Phone/Written Messages & Deliveries to Students

Messages will NOT be delivered to students during instruction time. Student safety is of our utmost concern, the verification of identity over the phone is not permitted. Doral Academy Nevada supports the belief that education is important. **With this in mind, please be aware that we are unable to deliver forgotten items (lunches, money, cell phones, and supplies) during instruction.** Please support us in our endeavor to limit classroom disruption and increase student responsibility by reminding students to bring all necessary materials with them to school.

## Personal Belongings

Items such as electronic games, visors, hats, bandanas, skateboards, headphones/AirPods, glass containers, selfie sticks, water guns, balloons, spinners, and trading cards are NOT PERMITTED on campus and should be left at home. Non-essential items will be confiscated and returned to a parent or guardian. **The school is not responsible for lost, stolen, or damaged items that are brought to school.**

## Lost and Found

Students can claim lost items by checking the Lost and Found area. Small items such as money, purses, jewelry, glasses, keys, and cell phones can be claimed in the school office. Periodically throughout the year, accumulated items will be donated to local charities.

## National School Lunch Program

Our school will be participating in the National School Lunch Program (NSLP). Lunches are provided at a cost of \$4.50 each. The NSLP will allow free and reduced price school meals for families that qualify through the application process. Applications are available through Infinite Campus, on the school website, or in the front office. We will utilize Revolution Foods as our vendor five days a week.

Free and reduced price applications will be available beginning August 1, 2024. For instructions for electronic or for paper applications, visit our website:

[www.DoralRedRockMSHS.org](http://www.DoralRedRockMSHS.org) > Parents > Lunch Menus > Free and Reduced Price School Meal Applications

By completing an application, you may become eligible for other benefits, such as but not limited to, money for groceries through a P-EBT card, before and after school enrichment programs, health and wellness services.

## *Wellness Policy*

The Wellness Policy is a component of the National School Lunch Program and guides the school in establishing an environment that promotes students' health, well-being, and ability to learn by supporting healthy eating and physical activity. The Wellness Policy specifies the types and serving sizes of snacks and beverages. All snacks and beverages, including birthday celebration treats, must meet the Smart Snack Nutrition Standards. The complete Wellness Policy is available on our website under the National School Lunch Program link along with the approved Smart Snack list.

As required by the Healthy Hunger-Free Kids Act of 2010 and Nevada's School Wellness Policy, all food and beverages sold or given away to students on school property during the school day must meet the Smart Snacks Nutrition Standards. This includes student stores, fundraisers, vending machines and foods brought by a student to share with the class. This does not apply to foods or beverages sent to school with children for them to consume."

- Nevada Department of Agriculture



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## NSLP Celebration Days 2024-2025 School Year

These are the only school days where Non-Smart Snack compliant snacks can be shared.

| Semester 1             |       |
|------------------------|-------|
| Friday, August 30th    | B Day |
| Friday, September 27th | A Day |
| Thursday, October 31st | A Day |
| Friday, November 22nd  | A Day |
| Friday, December 20th  | B Day |

| Semester 2                                 |       |
|--|-------|
| Friday, January 31st                       | A Day |
| Friday, February 14th<br>(Valentine's Day) | A Day |
| Friday, March 28th                         | A Day |
| Friday, April 25th                         | B Day |
| Friday, May 16th                           | B Day |

**\*\*NOTE: Students CAN bring non-Smart Snack compliant snacks for their own personal use any day\*\***

Click [HERE](#) for the list of Smart Snack compliant snack options

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For an updated list of approved SMART Snacks approved by the NDA, visit our website: [www.DoralRedRockMSHS.org](http://www.DoralRedRockMSHS.org) > Parents > Lunch Menus > Approved Smart Snacks List

## Emergency Contact Information

It is extremely important for the school to have current home and emergency contact information including telephone numbers and addresses so that you may be notified in case of an illness or an emergency. If this information changes throughout the year, please inform the school office immediately.

## Health Office

The Health Office is located in Room 323. A full-time health aide is on duty each day. Students who become ill must obtain passes from their teacher and report to the health office. Students should report to the health office when they are ill rather than contacting their parents directly. Parents will be notified by the Health Office when necessary.

## Medication

If a child under a physician's care is well enough to be in school, but requires medication during the school day, parents must contact the school and sign a medication assistance form (MED 102). Over the counter medication can only be given with an order (MED 109) from a Health Care Provider (including cough drops). Please do not send over-the-counter medications with your child. Medications must be in the original prescribed container and must be kept in the health office. Per NRS 392.45, the parent or legal guardian of a pupil who has asthma, anaphylaxis, or diabetes may submit a written request to the principal or, if applicable, the school nurse of the public school in which the pupil is enrolled to allow the pupil to self-administer medication for the treatment of the pupil's asthma, anaphylaxis, or diabetes while the pupil is on the grounds of a public school, participating in an activity sponsored by a public school, or on a school bus. For this a Health Care Provider must complete the Student Self- Administration Forms (MED 107). All [medical forms](#) are available on the school's website.

# Academic Courses of Study

## Middle School

Please refer to the Red Rock Middle School Course Catalog for a complete list of course offerings and promotion/retention information. Sixth, seventh, and eighth graders are required to take courses in the following areas:

English Language Arts, Math, Science, Ancient Civilizations (6<sup>th</sup> Grade), US History (7<sup>th</sup> Grade), Geography (8<sup>th</sup> Grade), PE (Grades 6 and 8), Computer Literacy (6<sup>th</sup> Grade), and Electives: Theatre, Dance, Media Arts, Band, Orchestra, Guitar, and Choir.

| SIXTH GRADE                | SEVENTH GRADE     | EIGHTH GRADE                      |
|----------------------------|-------------------|-----------------------------------|
| ELA/Reading                | ELA/Reading       | English/Media Arts                |
| Double-Blocked Mathematics | Mathematics       | Mathematics                       |
| Mathematics                | Science           | Science                           |
| Science                    | US/NV History     | Global Studies                    |
| Ancient Civilizations      | Elective          | Computer Science/ Everyday Heroes |
| Elective                   | Elective          | Elective                          |
| Elective                   | Elective          | Elective                          |
| 6th Grade Studies          | 7th Grade Studies | 8th Grade Studies                 |

## High School

The following subjects are needed to meet the graduation requirements in the state of Nevada. To see the number of credits in each area by diploma type, visit the [Nevada Department of Education website](#).

Please refer to the Doral Academy of Nevada – Red Rock High School Course Catalog for a complete list of course offerings for each grade level and the promotion/retention information.

| COURSE OF STUDY EXPECTATIONS    |         |
|---------------------------------|---------|
| Required/Elective Area of Study | Credits |
| English                         | 4       |
| Mathematics                     | 4       |



|   |           |
|---|-----------|
| Science   | 3         |
| World History   | 1         |
| U.S. History  | 1         |
| U.S. Government                                       | 1         |
| Physical Education*                                   | 2         |
| Health  | ½         |
| Use of Computers**                                    | ½         |
| Electives(includes one Arts and Humanities course)*** | 7         |
| <b>Total</b>  | <b>24</b> |

\*\*Satisfactory completion of a semester of computer literacy offered in Grades 6, 7, or 8 will meet the requirement for Use of Computers.

## Grading Policy

At Doral Academy of Nevada, we believe in fostering an environment where every student has the opportunity to grow, learn, and demonstrate mastery of essential skills and knowledge. Our approach combines rigorous standards with compassionate support, ensuring that each student's journey towards proficiency is accurately reflected in their grades.

This section outlines the grading policies and procedures that are consistently applied across Doral Academy of Nevada Schools to ensure fair and equitable assessment practices.

## *Practice and Assessment*

**Practice-** Students will be provided with multiple opportunities for practice to improve or maintain proficiency. This practice will be recorded in Infinite Campus but will not be included in the student's grade, serving instead to demonstrate their journey towards proficiency.

**Assessment-** Students will receive multiple graded assessments to evaluate and measure their knowledge, skills, and progress. These assessments will be recorded in Infinite Campus and will indicate mastery levels of content standards.

### Grading Scale

A= 90-100%

B= 80-89%

C= 70-79%

D= 60-69%

F= 50%-59%

Doral observes 50% as the lowest percentage to allow for equal grade ranges. Any score lower than 50% is entered as 50% in the gradebook, with the actual score noted in the comments. This approach ensures that students have a fair chance to recover from low scores while maintaining transparency about actual performance.

Missing Assessments- An M will serve as a placeholder until the assessment is completed.

## *Reassessment Policy*

All students will be provided an opportunity to retake assessments to demonstrate their understanding.

**Initial Assessment:** Students complete the original assessment, which is graded and entered into Infinite Campus.

**Reteach or Reflection:** Students engage in a reteach session or reflection opportunity to address areas of weakness.

**Reassessment:** Students are given the opportunity to retake the assessment, focusing on standards/skills they missed. This must occur within 2-3 weeks of the original assessment.

**Grade Update:** Highest grade will be reflected in the grade book (not average).

## *Special Education*

Our grading practices accurately reflect the progress and achievements of all students, including those who receive special education services.

**Individualized Approach:** Grading practices are tailored to accurately reflect the progress and achievements of students with Individualized Education Plans (IEPs), ensuring fair and meaningful assessment.

**Collaboration:** Teachers consult with special education teachers to review individualized grading supports outlined in each student's IEP and determine appropriate grading methods.

**Transparency:** When grades are modified based on IEP adaptations, a clear statement is included on report cards to inform parents of the adjusted criteria.

Questions and Concerns- Please direct questions and concerns to your school's Special Education Facilitator.

# Notice of Unsatisfactory Grades

Parents/Guardians are expected to regularly monitor Infinite Campus. Progress reports are available on Infinite Campus. Parents/Guardians may be notified at any time during the grading period when it is apparent that the student may fail the course or whose citizenship is unsatisfactory. This notification can be verbal, written, or electronic.

# Retention Policy

Doral Academy Nevada has implemented a strict policy regarding retention. Students must meet specific levels of performance in order to be promoted. For students who are not meeting grade level performance levels and are at risk for retention, the parent/guardian will be notified in a timely manner to provide opportunities for intervention and remediation. At the end of the year, the student's data will be reviewed in conjunction with the parent/guardian and a determination of grade level retention will be made. Students who fail to meet requirements will be required to attend summer school at the parent/guardian's expense to retrieve credit for classes failed during the school year. High School students must successfully pass all attempted classes in order to remain on-track for graduation.

# Schedule Change Policy

Advanced planning and guidance are provided for each student prior to registration. Changes to course requests may be made until May of the prior school year, and schedule changes due to preference will not be made after this date. Schedule changes may be made for the following reasons: placement in a course required for graduation, misplacement in an academic area, and/or successful completion of summer school course work.

# High School Graduation Requirements

The following subjects are needed to meet the graduation requirements in the state of Nevada. To see the number of credits in each area by diploma type, visit the [Nevada Department of Education website](#).

**Required/Elective Area of Study**

|  |
|--|
| English  |
| Mathematics  |
| Science  |
| World History  |
| U.S. History   |
| U.S. Government  |
| Physical Education*                                    |
| Health   |
| Use of Computers**                                     |
| Electives*** (includes one Arts and Humanities course) |
| <b>Total</b>   |

\*A maximum of ONE credit for Physical Education II will be granted for student participation outside of the school day in interscholastic athletics or on a drill team, marching band, dance group, or cheerleading squad.

\*\*Satisfactory completion of a semester of computer literacy offered in Grades 6, 7, or 8 will meet the requirement for Use of Computers

**\*\*\* It is highly recommended that Doral Academy students work to earn 120 hours (one elective credit) of Community Service by the end of the first semester of the senior year.**

NRS 389.018 states: A pupil is not required to enroll in the course of study and credits required by this subsection if the pupil, the parent or legal guardian of the pupil and an administrator or a counselor at the school which the pupil is enrolled mutually agree to a modified course of study for the pupil and that modified course of study satisfies at least the requirements for a standard high school diploma.

## Testing Dates

The proposed examination schedule will be aligned with any schedules of examinations of achievement and proficiency which are required by the Nevada Department of Education, applicable, federal, state and local laws and regulations. All formal testing administration dates will be aligned with schedules provided by the Nevada Department of Education. *Please make every effort to avoid scheduling pre-arranged absences during testing.*

## *Tentative Nevada Testing Calendar*

| <i>Program</i>  | <i>Grades</i> | <i>Testing Windows/Dates</i> |
|---|---------------|------------------------------|
| Smarter Balanced Assessment Consortium (SBAC) – ELA and Math                          | 6–8           | April                        |
| Criterion Referenced Test (CRT) – Science   | 8             | April                        |
| High School Science Assessment  | 9             | April                        |
| English Language Proficiency / World-class Instructional Design and Assessment (WIDA) | 6–11          | September–February           |
| ACT   | 11            | March                        |
| ASVAB   | 11            | March                        |

**Testing Requirements for Graduation:**

Students in the Class of 2021 and beyond who wish to graduate with the Doral Academy Course of Study:

- College and Career Readiness Assessment (ACT) – Grade 11.
- Nevada State Department of Education Science Assessment.

## School Expectations and Procedures

School rules provide students with the consistency and structure necessary for academic success, whether attending in-person or online. All Doral students are expected to follow the school rules:

- Be Kind
- Work Hard

## *Red Rock MS/HS Citizenship Rubric*

|  |                    |                     |                          |                       |
|--|--------------------|---------------------|--------------------------|-----------------------|
|  | <b>Outstanding</b> | <b>Satisfactory</b> | <b>Needs Improvement</b> | <b>Unsatisfactory</b> |
|--|--------------------|---------------------|--------------------------|-----------------------|

|                                   |  |  |   |   |
|-----------------------------------|--|--|---|---|
| <b>Attendance and Punctuality</b> | 1 Tardy per quarter<br>0-3 Absences per quarter  | 2 – 4 Tardies per quarter<br>4 absences  | 5 Tardies per quarter<br>5 absences   | 6 or more tardies per quarter<br>6 or more absences   |
| <b>Honesty/Attitude</b>           | Displays integrity<br>Always treats others with respect  | Displays integrity awareness<br>Sometimes treats others with respect                               | Violates academic honesty<br>Occasionally treats others with respect                            | Repeated violations of academic honesty<br>Does not treat others with respect   |
| <b>Student Engagement</b>         | Willingness to assist peers<br><br>Contributes positively to classroom environment<br>Participates regularly   | Neutral attitude towards working with others<br><br>Occasionally participates in a positive manner | Lethargic attitude towards working with others<br><br>Does not participate in a positive manner | Unwilling to assist others<br><br>Resists teamwork<br><br>Refusal to participate in classroom projects, discussions, or demonstrations. |
| <b>Responsibility</b>             | Always prepared for class with appropriate materials and assignments.<br><br>Always takes responsibility for the learning process, such as turning in assignments on time. | Sometimes is prepared for class<br><br>Sometimes takes responsibility for the learning process     | Rarely is prepared for class<br>Rarely takes responsibility for the learning process            | Is never prepared for class<br>Never takes responsibility for the learning process  |

## *Student Cell Phone/Electronic Devices Policy*

Appropriate cell phone/electronic device use is essential to maintain a safe and constructive learning environment for all students.

- Cell phones/electronic devices must be powered off/silenced and placed in the cell phone pocket holder in each classroom upon student arrival.
- Cell phones/electronic devices are not to be used during instructional hours unless directed by the teacher.
- Headphones and AirPods are not to be used/worn in the hallways or classrooms, and may only be used before school, during lunch, and after school.
- Cell phones/electronic devices may be used before school, during lunch, and after school only.
- Cell phones are not to be utilized in the restrooms for any reason.
- Pictures and videos are not to be taken unless directed by the teacher as part of an assignment.
- Texting is considered cell phone use.
- Posting to social media is prohibited during instructional hours.
- If students need to place an emergency phone call during the school day, they may request to go to the Front Office and use an office phone.
- The school is not responsible for lost, stolen, or damaged devices.
- Students must follow the Computer Use Agreement Policy at all times.

- Students may be subject to Disciplinary Action if their use of their cell phone disrupts the school's educational environment. Examples of this include, but are not limited to: cheating, bullying, harassment, unlawful recording of photographing, and violating other school rules.

### **Consequences for Violation of Cell Phone Policy**

- Violations of the cell phone policy will be handled with progressive discipline:
  - Parent contact
  - Confiscation of cell phone for student/ and or parent to come pick up (staff discretion)
  - RPC/ISS for repeat offenders (must have documentation that this is an ongoing issue)

## **Doral Red Rock MS/HS Late Work and Integrity Policy**

LATE WORK IS NOT ACCEPTED UNLESS PRIOR ARRANGEMENTS ARE MADE WITH THE TEACHER. If a student is unable to complete and turn in an assignment on time, the student MUST take responsibility and reach out to the teacher in advance. The teacher will then work with the student to determine if an extension should be granted and what the acceptable extension length will be. If the student does not reach out to the teacher in advance of the assignment due date, an extension will not be granted and the student will receive an F for the assignment.

## **Plagiarism and Cheating**

Doral Academy Red Rock forbids plagiarism and cheating. Plagiarism is the use of work created by others and/or allowing others to copy your work. All quoted or paraphrased material in student work must be accompanied by a proper citation. Citizenship grades will be affected by this misbehavior as shown on the citizenship rubric. Students may be referred to the office for major violations (e.g., cheating on exams) or repeated violations.

## **Doral Red Rock MS/HS Artificial Intelligence (AI) Use Policy**

This policy is designed to guide the responsible and ethical use of Artificial Intelligence (AI) programs, such as ChatGPT, across all educational activities within the school. While AI can significantly enhance the educational experience by supporting learning and creativity, its

improper use may undermine academic integrity and learning objectives. This policy ensures that the use of AI tools aligns with our educational values and standards.

- All usage of AI programs requires prior approval from the teacher. Before incorporating any AI tool into an assignment or activity, the student must discuss their intent with the teacher.
- Any assignment created with (or supposedly without) the use of AI programs is subject to a verbal review with the teacher. The student must be prepared to explain and discuss the content of their work, without the contributions or assistance of AI. If the student cannot adequately represent their work, it will be assumed AI was utilized as a replacement for their learning, and the consequences will be subject to the teacher's discretion, which includes but is not limited to, re-doing the assignment.

## *Student Office Phone Use Policy*

No phone messages will be taken for students. **Students should only use the office telephone for emergencies.** Students must have a pass from their classroom teacher to use the front office phone during school hours. Students may use personal mobile phones before and after school.

## **Harassment Policy**

Doral Academy will absolutely **NOT TOLERATE** bullying or harassment of any kind. The administration at Doral Academy has zero tolerance regarding bullying, threatening, and the discouragement of students. Bullying and cyberbullying have become a national safety issue and Doral Academy is committed to providing a safe and orderly environment where students, staff, and parents are treated with courtesy and respect. Any form of bullying/harassment by staff, students, or parents including cyber, verbal, written, or physical is strictly prohibited. If you are being bullied or harassed, please report it **IMMEDIATELY** to a teacher or administrator.

## *Clean Campus*

Our school is a beautiful facility in which we all take pride. All students and staff are expected to cooperate in keeping our school clean by putting all refuse in the waste receptacles provided. Students are expected to clean the tables after lunch in the cafeteria. Students are to use sidewalks when going to and from school. Students who are caught defacing or writing graffiti on any school building area will be subject to disciplinary action.



# School Property and Technology

Doral Academy Nevada would like to stress the importance of taking proper care of textbooks, tech devices, and all school property with your child. Students will be held accountable for the condition and proper usage of all textbooks, devices, and similarly related materials. All items must be paid for if lost, damaged, stolen, or defaced. Any student damaging school property will be responsible for any replacement or repairs needed. This includes school technology provided for student use.

Students may have the opportunity to utilize a school-issued Chromebook/laptop. This will allow students access to online educational materials and other resources at school and home. The devices have pre-loaded “apps” and materials on them. The cameras are enabled.

Students may be asked to set up accounts to access district provided applications or systems. Students will be expected to care for the Chromebook/laptop as if they owned them. They must treat them with respect in each class and will be assigned one Chromebook to use. They must not change or delete the software that allows the school to remotely monitor the Chromebook devices.

## *Chromebook/Laptop Guidelines and Expectations*

- Depending on the circumstances, a student who fails to return the Chromebook in good working condition, (the way they received the Chromebook) may be subject to criminal prosecution and/or required to pay the replacement cost of the Chromebook. Failure to return the Chromebook will result in a report being filed.
- Furthermore, the student who returns a damaged Chromebook may be charged a fee for any needed repairs or missing accessories, not to exceed the replacement cost of the Chromebook and accessories.
- The care of your Chromebook is your responsibility. Do not lend your Chromebook to another person.
- Do not alter or remove the Chromebook management software or any pre-installed apps or tools.
- Never leave the Chromebook unattended. When not in your possession, the Chromebook should be in a secure, locked environment.
- The Chromebook is an electronic device and you must handle it carefully. Never throw or slide the Chromebook. Avoid placing weight on the Chromebook. Do not shut the cover if anything is lying on the Chromebook screen or keyboard.
- The Chromebook is the property of Doral Academy of Nevada and may be collected and inspected at any time. You have no right to privacy for any material on a Chromebook.

- Each Chromebook has a unique serial number and asset tag. Do not modify or remove the tag. Do not write on, draw on, or add stickers or labels to the Chromebook or its cover. No form of tampering will be tolerated.
- The Chromebook has limited electronic storage space. It is your responsibility to regularly archive or backup content.
- If your Chromebook is not working or is damaged, report the problem immediately to your teacher.
- If your Chromebook is lost or stolen at school, report the loss immediately to your teacher and school security.
- You are responsible for using the Chromebook according to school policies and procedures.
- Do not download copyrighted software, material or content without permission of the copyright owner.
- Keep liquids away from the Chromebook. Do not use cleaners, sprays, alcohol, ammonia, or abrasives on the Chromebook. Clean the Chromebook with a soft, lint-free cloth.
- While the Chromebook is scratch resistant, it will scratch. Do not use any sharp objects on the Chromebook or use the Chromebook as a flat surface to write on with a pen or pencil.
- Do not expose the Chromebook to extremes of hot or cold. Keep your Chromebook at room temperature.
- Charge the Chromebook battery by connecting to an electrical outlet. Take care in plugging in Chromebook accessories and the power cord.

## *Cafeteria*

Doral Red Rock provides a multipurpose room where students may eat during the lunch period. Students are asked to leave tables clean and conduct themselves in an orderly manner. All trash is to be placed in the garbage cans. Breaking into lunch lines or saving places is unfair and not allowed. Violators may face disciplinary actions. No food or drink may leave the cafeteria except when exiting campus. Food and beverages are not permitted in any classroom areas or hallways. Vending machines should only be used during the lunch period or during designated times.

## *Denial of Participation in Activities*

Students found using, in possession of, or in the presence of alcohol or other drugs, or who commit serious or chronic misbehavior will be denied participation in school activities including sports, field trips, shows, school dances, clubs, etc. Any student who has been

expelled, is on RPC, and/or suspension may not attend or participate in school activities on or off campus.

## *Hallway Procedures*

- When traveling up and down the stairs stay on the right-hand side.
- Avoid blocking the hallway with groups and do not bump, shove, or push other students when traveling through the hallway.
- Students are not permitted to use the elevator unless a medical note is provided.

## *Field Trip Procedures*

Off campus field trips will not be permitted until further notice, but in the case they are to be allowed, adhere to the following procedures:

- Be prepared and on time.
- Enter/exit bus in an orderly fashion.
- Remain seated.
- Use quiet voices.
- Stay with group and chaperone.
- Be a positive representative of the Doral Academy of Nevada.

## *Assembly Procedures*

- Enter and sit quietly.
- Listen attentively to the speaker/performance.
- Use appropriate clapping and performance etiquette.
- When exiting, patiently wait for teacher's direction.

## *Dismissal Procedures*

- All students promptly arrive outside at designated areas for dismissal.
- Parents must stay in their car to pick up their student.

- No student will be permitted back in the building after exiting the campus.
- Students are to walk in hallways upon exiting.

# Restorative Justice Program

## Doral Academy of Nevada’s Vision for Restorative Practices

Doral Academy believes in providing students opportunities for personal growth in a safe and accepting environment. Combining leadership habits and a restorative practice approach affords students with alternatives to exclusionary discipline practices in certain incidences. Doral Academy of Nevada aims to synergize with stakeholders to build a school community of supportive and caring peers and adults, in which students can thrive in a positive environment, both academically and socio-emotionally.

Doral Academy’s goal is to create a culture of empowerment by character development and positive behavioral support. Our school community will cultivate qualities such as responsibility, integrity, and collaboration, which will strengthen skills needed for academic and personal success.

| <b>Doral Academy of Nevada’s Vision for Restorative Practices</b>   |  |
|---|--|
| <p style="text-align: center;"><b>Doral Academy of Nevada Vision</b></p> <p>The educational outcome from Doral Academy will create lifelong skills including:</p> <p style="padding-left: 40px;">Critical and analytical learning, confident decision making, problem solving, collaboration, and imaginative and creative thinking.</p> <p>We are committed to equip students with the skills and personal growth necessary to be successful scholars throughout life.</p> | <p style="text-align: center;"><b>Doral Academy Guiding Principles</b></p> <p style="text-align: center;">Academic Excellence<br/>Intellectual<br/>Community<br/>Appreciation of The Arts<br/>Collaboration<br/>Engagement<br/>Creative Expression<br/>Inspiration</p> |

## **Restorative Justice Program vs. Traditional Discipline Plan**

|  |  |
|--|--|
| <p><b>Traditional school discipline policies:</b></p> <ul style="list-style-type: none"><li>● Focus on assigning consequences or punishments for undesirable student behavior.</li><li>● Instead of providing support and helping students grow and develop their social and behavior skills, these policies often result in loss of quality instructional time due to suspensions.</li><li>● Research shows these types of consequences have an adverse effect. Instead of changing student behavior, these students develop negative attitudes towards school.</li><li>● The lack of conflict resolution and trusting relationships may hinder the school's ability to develop and maintain a positive culture and climate.</li><li>● Discipline is often subjective and affected by cultural perception often leading to racial disparities.</li><li>● Students of color are far more likely than their white peers to be alienated from school through punishment.</li></ul> | <p>Source:<br/><a href="http://educationvot.es.nea.org/wp-content/uploads/2017/09/Implementation-Guide-2017-FINAL.pdf">http://educationvot.es.nea.org/wp-content/uploads/2017/09/Implementation-Guide-2017-FINAL.pdf</a></p> |
| <p><b>Research shows the use of Restorative Justice Practices in schools leads to the following:</b></p> <ul style="list-style-type: none"><li>● Improved school climate for the entire school community.</li><li>● Reduction in student absenteeism and tardiness.</li><li>● Decreased suspension rates for Black, Latino, Asian, White, disabled, English learner, and free/reduced-price lunch eligible students.</li><li>● Reduction in misbehavior, violence, and office referrals.</li><li>● Increased school connectedness and improved problem-solving among staff and students.</li><li>● The establishment of caring relationships between teachers and students.</li></ul>  | <p>Source:<br/><a href="https://files.eric.ed.gov/fulltext/ED595733.pdf">https://files.eric.ed.gov/fulltext/ED595733.pdf</a></p>   |

## Restorative Justice Program

Doral Academy has established a Restorative Justice Program (RJP) that focuses on inclusionary practices of addressing student behavior. The Doral Academy RJP includes, without limitation, provisions designed to address the specific needs and concerns of students, while helping them to repair relationships with the school community. The program utilizes restorative practices that assist students in the development of their Restorative Action Plans (RAP).

### **RJP Tiers of Support**

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| <p style="text-align: center;"><b>Tier 1</b></p> <p style="text-align: center;">Prevention measures focused on universal support</p> | <p><i>The following are examples of conflicts and behaviors that could be referred to the Restorative Justice Team <b>after the teacher has exhausted Tier 1 universal supports and classroom management strategies.</b></i></p> |
|--|--|

Teachers, counselors, and any other school community member may conduct Community Building Circles of Support to cultivate a climate of trust between students and teachers.

- Circles are formed for introductions, emotional check-ins, lesson reflections, and important conversations, or to address a class procedure that is not working.
- Circles are also used to discuss current issues or events occurring within the world, country, city, school or community.
- Teachers will empower students to share their voices.

Each classroom implements consistent and positive restorative norms that are based on the Doral Academy of Nevada's Vision for Restorative Practices. These norms are communicated to the school community. Teachers base proactive interventions on effective procedures, love, patience, redirection and consistent classroom management.

- Students who do not respond to initial interventions may be asked to write a self-reflective plan.
- Parents/guardians will be notified within 24 hours of any intervention taken.

- Eating in class, live or on zoom
- Disregarding hallway procedures
- Classroom disruptions
- Student conflicts with peers, teachers, or staff
- Incompletion of classwork
- Chewing gum
- Not wearing a mask
- Refusing to social distance
- Cell phone usage during class, live or on zoom.
- Insubordination
- Disrespectful behavior
- Tardiness/absenteeism
- Not having video on without prior administrative approval
- Being unresponsive during class, live or on zoom sessions

## **Tier 2**

Identification of at-risk students and prevention of escalation of behaviors

If Tier 1 supports are not effective:

Temporary alternative supervised placement, for example in another classroom or school setting, where a student can continue to work academically. Time will be used to collaboratively develop a RAP with the Restorative Justice Team.

- Parents/guardians will be notified within 24 hours of placement and of any additional intervention taken.
- A self-reflective plan will be completed by the student, recorded by the Restorative Justice Team; follow up may be requested.
- RAP may include, without limitation: restitution and repair, face-to-face conversations, apology letters, and other solutions that can help develop character and growth.
- Parents/guardians will be notified within 24 hours of their child's RAP.

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| <p><b>Tier 3</b><br/>Intervention based supports</p> | <p><i>If the Restorative Justice team determines that a RAP would not be practical for any behavior listed below, the following discipline measures may be imposed: RPC, Suspension, or Expulsion.</i></p> <p><i>Upon returning to school, the student will be referred to the Restorative Justice Program.</i></p> |
|--|---|



Tier 3 interventions require support from The Restorative Justice Team and follow, where applicable, prior Tier 1 and 2 interventions and restorative practices.

Tier 3 interventions provide individualized support. Students are welcomed, integrated, and supported in joining the school community after a sustained absence or if they need an individualized circle of support.

The Restorative Justice Team will continue to provide individualized supports to students.

The Restorative Justice Team will work with the student to create a Restorative Plan of Action that will be implemented with student(s), containing 3 elements:

- Restoration
- Reintegration
- Support/nurturing strategies

Reintegration Circles are designed for students returning from an absence due to truancy, incarceration, suspension, or expulsion.

- The purpose is to welcome the student back, develop a written plan of action to prevent repeating the behavior, and schedule follow-up circles. Reintegration Circles provide support and mentorship as the student re-enters school.

- Posing a continuing danger to persons or property
- Posing an ongoing threat of disrupting the academic process
- Possessing, selling, or distributing any controlled substance
- Being found in possession of a dangerous weapon as provided in NRS 392.466
- Being under the influence of a narcotic or alcohol

If a student is removed from the classroom (i.e. suspension, alternative classroom placement) and the RAP has failed to provide results that allow for the student to be reintegrated into the regular classroom setting, the Restorative Justice Team shall provide an explanation of the reason for the removal of the student and offer the student an opportunity to respond to the explanation. (NRS392.4645)

## Restorative Action Plans

Restorative Action Plans (RAP) are concrete agreements among students and community members that are developed collaboratively, engage the person(s) who have done harm, and person(s) impacted by the harm. It may also include family, friends and support for all involved. The elements of Restorative Action Plans shift our focus from responding to behaviors and punishment, to restoring harm, repairing relationships, and resolving conflict.

RAP include 3 elements:

| <b>Restoration</b>   | <b>Repair</b>  | <b>Reintegration</b>  |
|--|--|---|
| <ul style="list-style-type: none"> <li>★ Actions restore the harm done.</li> <li>★ Actions need to “make it right” as much as possible in ways that address the needs or priorities of the affected community members.</li> </ul>  | <ul style="list-style-type: none"> <li>★ Actions taken to repair and strengthen connections among everyone involved.</li> <li>★ Preventative actions to reduce the likelihood of repeated behavior.</li> </ul> | <ul style="list-style-type: none"> <li>★ Actions taken to reconnect and re-engage those whose behavior have harmed or hurt relationships and continue to heal the relationships.</li> <li>★ Healing actions to re-engage in the community.</li> </ul> |
| <p><b>Restorative Action Plans:</b></p> <ol style="list-style-type: none"> <li>1. Feel right to the person harmed.</li> <li>2. Are “do-able” by the one who did the harm.</li> <li>3. Include an action to prevent further harm by               <ol style="list-style-type: none"> <li>1. addressing any underlying issues associated with the behavior.</li> <li>2. supporting and strengthening the person causing the harm.</li> </ol> </li> </ol> |  |   |

## Summary of Progressive Restorative Justice Program Structure

***Disruptive student behavior is handled in a restorative and progressive manner. It is not individual misbehavior(s) or event(s) that are consequential; students will be given an opportunity to correct their wrongdoings and to learn from their mistakes through restorative practices (AB 168).***

For all offenses, common sense and good judgment will prevail. Doral Academy students are expected to show respect for themselves and others. Students are expected to behave in ways that are acceptable to classmates and conducive to learning. Behavior can be generally corrected when parents and teachers work together. Continued disregard for school rules is a key factor for all progressive consequences. Restorative action is also commensurate with the severity of the offense.

### **Administration will make the final decision on disciplinary actions.**

If the administration determines that a Restorative Action Plan would not be practicable, the following discipline measures may be imposed: **RPC, Suspension, or Expulsion.**

If the student continues to exhibit disruptive, dangerous, defiant, or otherwise undesired behavior and/or the student violates their Restorative Action Plan (RAP), parents must come to campus and attend a Required Parent Conference (RPC). The RPC may include members of the Restorative Justice Team, members of the leadership team, the parent(s)/guardian(s), and the student. It may be necessary to determine interventions or a revision of the student's Restorative Action Plan.

### **The following disciplinary chart shall only be used if:**

- 1. A student has not followed or has violated their Restorative Action Plan**
- 2. School administration has deemed that Restorative Justice is not practicable**
- 3. State law does not require Restorative Justice to take place**

**Additionally, pursuant to NRS 392.467 a student may be expelled, suspended, or removed if they have been charged with a crime if:**

- 1. The school conducted its own documented investigation**
- 2. The school gives notice of the charges brought against the student**

### **Doral Academy of Nevada Disciplinary Chart**

| <b>Infraction</b>   | <b>Level I<br/>Intervention/Consequence</b>  | <b>Level II<br/>Intervention/Consequence</b>  | <b>Level III<br/>Intervention/Consequence</b>   | <b>Level IV<br/>Intervention/Consequence</b>   |
|---|--|---|---|--|
| <b>Absence from School/Truancy</b>  | DORAL ACADEMY OF<br><br>NEVADA notification<br>in mail<br>Administrative<br>Conference<br>1 <sup>st</sup> Truancy Notice   | DORAL ACADEMY OF<br><br>NEVADA notification<br>in mail RPC<br>2 <sup>nd</sup> Truancy Notice      | DORAL ACADEMY OF<br><br>NEVADA notification<br>in mail RPC<br>3 <sup>rd</sup> Truancy<br>Notice/Citation<br>Law enforcement<br>will be notified | <b>Refer to<br/>Habitual/Subsequent<br/>Truant</b><br><br>Grade Retention possible<br>Additional Citation<br>Law enforcement will be<br>notified |
| <b>Alcohol or Substance<br/><br/>Represented to be<br/>Alcohol<br/>(use/possession of)</b>    | School Based<br>Consequences<br>Administrative<br>Conference/RPC<br>Suspension<br>Expulsion<br>Drug Intervention<br>Program Law<br>enforcement will be<br>notified | -----   | -----   | -----  |
| <b>Assault<br/>(Verbal-Including<br/>Threats-On DORAL<br/>ACADEMY OF<br/>NEVADA Employee)</b> | Administrative<br>Conference/RPC<br>Suspension   | Administrative<br>Conference/RPC<br>Suspension<br>Law enforcement will be<br>notified             | Administrative<br>Conference/RPC<br>Progressive Suspension<br>Law enforcement will be<br>notified   | Administrative<br>Conference/RPC<br>Progressive Suspension<br>and/or Expulsion<br>Law enforcement will be<br>notified                            |
| <b>Assault (Student)</b>  | Administrative<br>Conference/RPC<br>Suspension   | Administrative<br>Conference/RPC<br>Progressive Suspension<br>Law enforcement will be<br>notified | Administrative<br>Conference/RPC<br>Progressive Suspension<br>Law enforcement will be<br>notified   | Administrative<br>Conference/RPC<br>Progressive Suspension<br>and/or Expulsion<br>Law enforcement will be<br>notified                            |
| <b>Arson</b>  | Administrative<br>Conference/RPC<br>Suspension<br>Expulsion<br>Law enforcement will be<br>notified   | -----   | -----   | -----  |
| <b>Battery (Physical - On<br/><br/>DORAL ACADEMY OF<br/>NEVADA Employee)</b>                  | Administrative<br>Conference/RPC<br>Suspension possible<br>Expulsion depending<br>severity of any injuries<br>Law enforcement will be<br>notified                  | -----   | -----   | -----  |
| <b>Battery-Student</b>  | Administrative<br>Conference/RPC<br>Suspension   | Administrative<br>Conference/RPC<br>Progressive Suspension  | Administrative<br>Conference/RPC<br>Progressive Suspension<br>Possible Habitual<br>Discipline Expulsion   | -----  |
| <b>Campus Disruption -<br/>Major (includes<br/>incitement)</b>                                | Administrative<br>Conference/RPC<br>Suspension   | Administrative<br>Conference/RPC<br>Suspension  | Administrative<br>Conference/RPC<br>Progressive Suspension  | Administrative<br>Conference/RPC<br>Progressive Suspension<br>Possible Habitual Discipline<br>Expulsion  |

|   |   |  |  |  |
|---|---|--|--|--|
| <b>Campus Disruption - Minor</b>  | School Based<br>Consequence<br>Parent<br>Notification<br>RPC  | Administrative<br>Conference/RPC<br>Suspension   | Administrative<br>Conference/RPC<br>Progressive Suspension | Administrative<br>Conference/RPC<br>Progressive Suspension |
| <b>Continual Disregard of School Rules</b>  | Administrative<br>Conference/RPC<br>School Based<br>Consequence<br>Counselor Referral               | Administrative<br>Conference/RPC<br>Suspension   | Administrative<br>Conference/RPC<br>Progressive Suspension | Administrative<br>Conference/RPC<br>Progressive Suspension |
| <b>Controlled Substance / Substance Abuse / Substance Represented to be a Controlled Substance: Use/ Possession/ Sale/ Distribution</b> | Administrative<br>Conference/RPC<br>Suspension<br>Expulsion<br><br>Law enforcement will be notified | -----  | -----  | -----  |
| <b>Controlled Substance Paraphernalia</b>   | Administrative<br>Conference/RPC<br>Suspension<br>Expulsion<br><br>Law enforcement will be notified | -----  | -----  | -----  |
| <b>Defiance of School Personnel</b>   | Administrative<br>Conference/RPC<br>School Based<br>Consequence                                     | Administrative<br>Conference/RPC<br>Suspension   | Administrative<br>Conference/RPC<br>Progressive Suspension | Administrative<br>Conference/RPC<br>Progressive Suspension |
| <b>Dress Code Violation (SSA)</b>   | School Based<br>Consequence   | School Based<br>Consequence<br>Parent<br>Notification<br>Detention   | Parent Notification<br><br>RPC                             | Administrative<br>Conference/RPC<br>Suspension             |
| <b>Extortion/Robbery</b><br><br><b>*law enforcement will be notified</b>  | Administrative<br>Conference/RPC<br>Restitution<br>Suspension<br><br>Expulsion                      | -----  | -----  | -----  |
| <b>Fighting</b>   | Administrative<br>Conference/RPC<br>Suspension<br>1 <sup>st</sup> Fight Notice                      | Administrative<br>Conference/RPC<br>Suspension<br>Second Fight<br><br>Habitual Discipline<br><br>Expulsion | -----  | -----  |
| <b>Forgery</b><br><br><b>*law enforcement may be</b>  | School Based<br>Consequence<br>Administrative<br>Conference/RPC                                     | Administrative<br>Conference/RPC<br>Suspension   | Administrative<br>Conference/RPC<br>Progressive Suspension | Administrative<br>Conference/RPC<br>Suspension             |

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|--|---|---|--|--|
| <b>notified</b>  |   |   |  |  |
| <b>Gambling</b>  | School Based<br>Consequence<br>Administrative<br>Conference/RPC<br>Suspension   | Administrative<br>Conference/RPC<br>Suspension  | -----  | -----  |
| <b>Gang Activity</b><br><br>*law enforcement may be notified                 | Administrative<br>Conference/RPC<br>Suspension  | Administrative<br>Conference/RPC<br>Suspension<br>Expulsion   | -----  | -----  |
| <b>Habitual Discipline Problem (having been deemed HDP per NRS 392.4655)</b> | Administrative<br>Conference/RPC<br>Suspension<br>Expulsion   | -----   | -----  | -----  |
| <b>Harassment</b>  | Administrator<br>Conference/RPC<br>School Based<br>Consequence  | Administrative<br>Conference/RPC<br>Suspension  | Administrative<br>Conference/RPC<br>Suspension             | Administrative<br>Conference/RPC<br>Suspension             |
| <b>Horseplay</b>   | School Based<br>Consequence   | Administrative<br>Conference/RPC<br>Suspension  | Administrative<br>Conference/RPC<br>Progressive Suspension | Administrative<br>Conference/RPC<br>Progressive Suspension |
| <b>Illegal Conduct</b><br><br>*law enforcement will be notified              | Administrative<br>Conference/RPC<br>Suspension<br>Possible Expulsion  | Administrative<br>Conference/RPC<br>Suspension<br>Possible Expulsion  | -----  | -----  |
| <b>Immoral/Lewd Conduct</b><br><br><b>Sexual</b>                             | Administrative<br>Conference/RPC<br>Suspension<br>Expulsion<br><br>Law enforcement will be notified                       | -----   | -----  | -----  |
| <b>Immoral/Lewd Conduct</b><br><br>*non Sexual                               | Administrative<br>Conference/RPC<br>School Based<br>Consequence Possible<br>Suspension<br>Law enforcement may be notified | Administrative<br>Conference/RPC<br>Suspension<br>Possible Expulsion<br><br>Law enforcement may be notified | -----  | -----  |
| <b>Insubordination</b>   | Parent Notification<br><br>School Based<br>Consequence  | Administrative<br>Conference/RPC<br>Suspension  | Administrative<br>Conference/RPC<br>Progressive Suspension | Administrative<br>Conference/RPC<br>Progressive Suspension |

|  |   |  |   |   |
|--|---|--|---|---|
| <b>Nuisance Items</b>  | Confiscation<br>Parent Notification   | Confiscation<br>Parent Notification<br>Counselor Referral<br>School Based Consequence          | Confiscation<br>Administrative Conference/RPC<br>School Based Consequence                                   | Confiscation<br>Administrative Conference/RPC<br>Suspension |
| <b>Profanity</b>   | Parent Notification<br>School Based Consequence   | Administrative Conference<br>RPC   | Administrative Conference/RPC<br>Suspension   | Administrative Conference/RPC                               |
| <b>Racially Derogatory Remarks</b>                                   | Parent Notification<br>RPC  | Administrative Conference<br>Suspension  | Administrative Conference<br>Progressive Suspension   | Administrative Conference<br>Progressive Suspension         |
| <b>Scholastic Dishonesty</b><br><b>*Including Plagiarism</b>         | Parent Notification<br>School Based Consequence   | Administrative Conference/RPC<br>School Based Consequence<br>Suspension                        | Administrative Conference/RPC<br>Progressive Suspension   | Administrative Conference/RPC<br>Progressive Suspension     |
| <b>Tardiness</b>   | Detention   | Detention<br>School Based Consequence  | Detention<br>School Based Consequence   | Detention<br>Administrative Conference /RPC Suspension      |
| <b>Theft</b><br><b>(includes possession of stolen property)</b>      | Administrative Conference/RPC<br>Restitution<br>School Based Consequence<br>Suspension<br>Law enforcement may be notified | Administrative Conference/RPC<br>Restitution<br>Suspension<br>Law enforcement will be notified | Administrative Conference/RPC<br>Restitution<br>Suspension<br>Expulsion<br>Law enforcement will be notified | -----   |
| <b>Threats, Bullying, Cyberbullying, and Intimidation to Student</b> | Administrative Conference/RPC<br>School Based Consequence<br>Suspension<br>Law enforcement may be notified                | Administrative Conference/RPC<br>Progressive Suspension<br>Law enforcement will be notified    | Administrative Conference/RPC<br>Progressive Suspension<br>Expulsion<br>Law enforcement will be notified    | -----   |
| <b>Threat – Against the School</b>                                   | RPC, Suspension, Possible Expulsion   |  |   |   |
| <b>Tobacco</b><br><b>(use/possession)</b>                            | Confiscation<br>Administrative Conference/RPC   | Confiscation<br>Administrative Conference/RPC  | Confiscation<br>Administrative Conference/RPC   | -----   |

|  |  |   |  |       |
|--|--|---|--|-------|
|  | School Based<br>Consequence<br>Counselor Referral  | Suspension  | Suspension                                     |       |
| <b>Vandalism/Destruction or Defacement of Property</b><br><b>*less than 500 dollars</b>  | Administrative<br>Conference/RPC<br>Restitution<br>Suspension<br><br>Law enforcement will be notified                  | Administrative<br>Conference/RPC<br>Restitution<br>Suspension | -----  | ----- |
| <b>Vandalism/Destruction or Defacement of Property</b><br><b>*more than 500 dollars</b>  | Administrative<br>Conference/RPC<br>Restitution<br>Suspension<br><br>Expulsion<br><br>Law enforcement will be notified | -----   | -----  | ----- |
| <b>Verbal Altercation</b>  | Administrative<br>Conference/RPC<br>Suspension   | Administrative<br>Conference/RPC<br>Progressive Suspension    | Administrative<br>Conference/RPC<br>Suspension | ----- |
| <b>Weapons</b><br><b>(firearms, knives, explosives, inflammable materials, or other items that may cause bodily injury or death) as defined by NRS or Gun Free School Act Spray Propellants (use/possession of tear gas/pepper spray/mace)</b> | Administrative<br>Conference/RPC<br>Suspension<br>Expulsion<br><br>Law enforcement will be notified                    | -----   | -----  | ----- |

## Gender Diverse Student Policy

I. Purpose: Doral Academy of Nevada is committed to fostering a safe and respectful learning environment for all students enrolled, including those with diverse gender identities or expressions, in every classroom, hallway, locker room, cafeteria, restroom, gymnasium, playground, athletic field, school bus, parking lot, and other areas on the premises of the school. This policy will contain the requirements and methods for addressing the rights and needs of persons with diverse gender identities or expressions. [NRS 388.132 and NRS 388.133(2)(b)].



II. Definitions:

a. These definitions are not provided for the purpose of labeling students, but to assist in understanding this policy.

i. Classroom Activities: Activities that provide education or instruction for all students, other than field trips. Nothing in this definition requires adoption of a specific curriculum [NAC 388.880(6)].

ii. Gender Expression: How a person expresses their gender through outward presentation and behavior. This may include, but is not limited to, a person's name, clothing, hair style, body language and mannerisms.

iii. Gender Identity: A person's understanding/outlook/feelings/sense of being male, female, both or neither, regardless of the person's biological sex. All people have a gender identity.

iv. Gender Support Team: A group consisting of the student; the student's parent(s); the school personnel and/or administrator or designee of the administrator, including a counselor; and any representative(s) of community-based groups (including faith groups), as requested by the parent(s). The Gender Support Team will be led or coordinated by the school administrator or the administrator's designee.

v. Parent: For the purpose of this policy, a parent is defined as:

1. A biological or adoptive parent;
2. A legal guardian;
3. A person acting in the place of a parent with whom the child lives;
4. A person who is legally responsible for the child's welfare; or
5. An emancipated student.

III. Gender Support Plan: In order to address the rights and needs of students with diverse gender identities or expressions, a Gender Support Plan will be created for each student by the Gender Support Team.

a. The Gender Support Plan will be consistent with this policy and must include the following components [NAC 388.880(3)]:

- i. Methods to ensure protection of the privacy of the student;
  - ii. Methods to support the appropriate engagement of the parent(s) of the student;
  - iii. Compliance with the Nevada Interscholastic Activities Association (NIAA), if interscholastic activities are considered;
  - iv. Consideration of the rights and needs of the student for which the plan is developed, as well as the capacity of the school (for example, but not limited to, the layout or age of the school), and the rights and needs of the student body at large, including individual requests for privacy; and,
  - v. Measures to ensure that each person governed by the plan, including, without limitation, each employee, volunteer and student, uses only the names and pronouns to refer to the student for whom the plan is developed that have been designated by the parent or guardian of the student, as recorded through the student information system of the school, in reference to or in any verbal or written communication with the student.
- b. The Gender Support Plan will include measures to ensure access to academic courses and services that are appropriate for and supportive with diverse gender identities or expressions, including, without limitation [NAC 388.880(3)(c)(4)]:
- i. Classroom activities that are relevant and meaningful to and appropriate for the student and do not discriminate or segregate according to gender identity or expression;
  - ii. Physical education, assemblies, dances, ceremonies, intramural activities and other school activities that are appropriate for the student and do not discriminate or segregate according to gender identity or expression; and,
  - iii. Intramural and interscholastic activities, in accordance with the regulations and policies of the NIAA.
- c. The Gender Support Plan will include measures to ensure that students with diverse gender identities or expressions will have access to appropriate and supportive clubs and support groups for the family of the student in accordance with the schools policy governing school clubs and groups and the use of the school's facility by such clubs and groups. [NAC 388.880(3)(c)(5)].
- d. The Gender Support Plan will include measures necessary to ensure that the

student for whom the plan is developed is able to dress and act in an appropriate manner in accordance with his or her gender expression or identity, including, without limitation [NAC 388.880(3)(c)(6)]:

- i. Any accommodation necessary to ensure that the student is able to comply with the uniform policy in a manner that is physically and emotionally comfortable for the student;
  - ii. Any accommodation necessary to ensure the student is able to choose clothing that aligns with their gender identity or expression with regards to yearbook or school photographs, and, if applicable, the school will allow for a yearbook photograph that is not gender-specific; and,
  - iii. Authorization for the student to select a cap and gown combination for graduation that aligns with the gender identity or expression of the student.
- e. The Gender Support Plan will include a requirement that the name of the student that has been designated by the parent or guardian of the student, as recorded through the registration and enrollment process or the student information system of the school, be read during ceremonies and other events, including, without limitation, graduation ceremonies [NAC 388.880(3)(c)(7)].
- f. Any of the requirements in section III of this policy, regarding the requirements of a Gender Support Plan, may be omitted if the parent or guardian of the student for whom the plan is developed chooses to do so.

#### IV. Privacy

- a. School employees shall not disclose information that may reveal a student's gender identity or expression status:
- i. To other students;
  - ii. To the parents of other students;
  - iii. To staff members unless there is a specific need to know;
  - iv. Unless legally required to do so (e.g. court order, subpoena); or
  - v. Unless the parent has authorized, in writing, such disclosure.

#### V. Names/Pronouns

a. Students have the right to be addressed by the name and pronoun that correspond to their gender identity or expression. The requested name shall be included in the school's student information system in order to inform faculty and staff of the name and pronoun to use when addressing the student.

b. Records

i. Unofficial Records (including the school's student information system): As part of the student's Gender Support Plan, the school has a process that will allow a student to use their preferred name and gender on unofficial records. Unofficial records include, but are not limited to: identification badges, classroom and homeroom rosters, certificates, programs, announcements, office summons, communications, team and academic rosters, newspapers, newsletters, yearbooks, and other site-generated unofficial records. Changes will be made in the school's student information system once said changes have been requested in writing by the parent or guardian of the student and the Gender Support Team has added the changes to the student's Gender Support Plan.

ii. Official Records (including Permanent Records): The school is required to maintain in perpetuity mandatory permanent student records (such as transcripts), which include the legal name of the student and the student's gender as indicated on official government issued documents such as birth certificates, passports, and identification cards/permits. The school will change a student's name and gender on official records when the name of the student is changed by court order.

VI. Access to restrooms, locker rooms, dressing rooms, overnight field trips.

a. Restroom access for students with diverse gender identities or expressions will be determined on a case-by-case basis through the Gender Support Plan process with input from the student, the student's parent(s), and other members of the Gender Support Team, subject to any individual requests for privacy.

b. Access to locker rooms or dressing rooms will be determined on a case-by-case basis through the Gender Support Plan process with input from the student, the student's parent(s), and other members of the Gender Support Team, subject to any individual requests for privacy.

c. Students with diverse gender identities or expressions have the right to participate in overnight field trips, as determined on a case-by-case basis through the

Gender Support Plan process with input from the student, the student's parent(s), and other members of the Gender Support Team, subject to any individual requests for privacy.

VII. Professional Development and Training (NRS 388.133, NRS 388.134 and NAC 388.875)

a. The school will provide professional development and training concerning the rights and needs of students with diverse gender identities or expressions, on an annual basis, for the Board of Directors, administrators, principals, teachers, and other personnel. All newly elected members of the Board of Directors and newly hired employees shall receive such training and professional development within 180 days of being elected to the Board of Directors or being employed by the school.

b. The training and professional development shall include, without limitation, the following:

i. Any training materials developed by the Nevada Department of Education regarding providing a safe and respectful learning environment for students with diverse gender identities or expressions;

ii. Each member of the Board of Directors, school employee, and parent/guardian of each student enrolled in the school will receive a copy of NAC 388.875 to 388.920 and a copy of this policy on a yearly basis;

iii. Training regarding the needs of persons with diverse gender identities or expressions as it pertains to the prevention of discrimination, harassment, bullying, and cyberbullying; and,

iv. Training regarding current state laws and regulations governing the rights and needs of students with diverse gender identities or expressions.

VIII. Complaint Procedures

a. Persons (employees, students, parents, members of the public) who believe they have been discriminated against or believe they witnessed discrimination against a student because of the student's gender identity or expression should follow the school's grievance policy as provided on the school website.

IX. Discipline

a. School employees, volunteers, and students may be disciplined for the use of a name or pronoun, selected in the Gender Support Plan only if the action(s) meet the

definition of bullying or cyberbullying as prescribed in the school's discipline policy.

X. This policy must be reviewed and, if necessary, updated on an annual basis by the school's Board of Directors. [NRS 388.134(5)]

# *Doral Academy of Nevada 2023-2024* *Student and Parent Handbook*

## **Acknowledgment Form**

We have read the Doral Academy of Nevada Student and Parent Handbook. My child and I understand and agree to cooperate with all of the policies contained therein. As a parent, I understand the importance of the Doral Academy of Nevada Charter School Student/Parent Handbook and have explained it to my child in detail.

My child and I agree to adhere to the policies and regulations of the Student/Parent Handbook including the School Rules, Expectations, the Student Code of Respect, and the Parent Contract. I understand that failure to follow school regulations and policies will jeopardize my child/children's eligibility to register for the following academic year, or perhaps will result in dismissal from Doral Academy of Nevada Charter School by the Governing Body of this institution.

\_\_\_\_\_  
Printed Student Name

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent Signature

This Acknowledgement Form must be returned to the student's grade level studies teacher.